

EIGHTEENTH ADMINISTRATIVE SERVICES COMPONENT

APPENDIX 1

Ministry Seniority Units: Auxiliary Layoff and Recall

MINISTRIES

1. MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION

- (1) Deputy Minister; Assistant Deputy Ministers' Offices
- (2) Balance of Ministry – by geographic location

2. MINISTRY OF ADVANCED EDUCATION, SKILLS AND TRAINING

- (1) *Victoria*
 - (a) Deputy Minister's Office and Executive Staff
 - (b) Balance of Ministry

Notwithstanding the above, for (b), Clerk Steno R9s shall form one unit; OA-R6s and OA R7s shall form two units as follows:

- (i) clerical
 - (ii) typing/stenographic/word processing
- (2) Balance of Province - by geographic location

3. MINISTRY OF AGRICULTURE

- (1) *Victoria*
 - (a) Deputy Minister's Office; Assistant Deputy Ministers' Offices
 - (b) Agriculture Science and Policy Division
 - (c) Business Development Division
 - (d) Farm Industry Review Board

(2) *Agricultural Land Commission*

(3) *Balance of Province - by geographic location*

4. MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT

- (1) *Victoria Headquarters - by Division*

Notwithstanding the above, OA-R6s and OA-R7s shall form two units as follows:

- (i) clerical
 - (ii) typing/stenographic/word processing
- (2) *Regions*

Seniority units shall be by geographic location within the Region with the following exceptions:

- (a) *After Hours*
 - (i) Vancouver After Hours Response Team and Provincial After Hours Line

- (ii) Lower Mainland After Hours Response Team (New West)
- (b) Provincial Services for the Deaf and Hard of Hearing
- (c) Maples Adolescent Centre
- (d) Youth Forensic Psychiatric Services - by geographic location
- (e) Youth Custody Centres - by geographic location

5. MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT

(1) *Victoria*

- (a) *Deputy Minister's Office*
- (b) *Management Services Division*
 - (i) Finance
 - (ii) Strategic Human Resources and Corporate Policy & Planning
 - (iii) Remainder of Division
- (c) *Integrated Policy, Legislation and Operations Division*
 - (i) Integrated Operations Branch
 - (ii) Remainder of Division

(d) *Local Government Division*

(e) *Arts, Culture & Sport Division*

- (i) Sport Branch
- (ii) Remainder of Division

(2) *Vancouver*

- (a) University Endowment Lands
- (b) BC Film Commission

Notwithstanding the above, OA-R7s, Clerk R9s and Clerk Steno R9s shall form seniority units by geographic location.

6. MINISTRY OF EDUCATION

(1) *Victoria*

- (a) Deputy Minister's Office and Executive Staff
- (b) Balance of Ministry - by Division

Notwithstanding the above, Clerk R9s shall form one unit; OA-R7s shall form two units as follows:

- (i) clerical
- (ii) typing/stenographic/word processing

(2) *Balance of Province* - by geographic location

7. MINISTRY OF ENERGY, MINES AND PETROLEUM RESOURCES

- (1) Deputy Minister; Assistant Deputy Minister's Offices
- (2) Balance of Ministry - by geographic location

8. MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY

- (1) *Victoria*
 - (a) Deputy Minister's Office; Assistant Deputy Ministers' Offices
 - (b) Environmental Protection Division
 - (c) Environmental Sustainability and Strategic Policy Division
 - (d) BC Parks and Conservation Officer Service Division
 - (e) Climate Action Secretariat

Notwithstanding the above, OA-R7s, Clerk R9s and Clerk Steno R9s shall form two units as follows:

- (i) clerical
 - (ii) typing /stenographic/word processing
- (2) *Balance of Province – by geographic location*

9. MINISTRY OF FINANCE

- (1) *Victoria*
 - (a) Deputy Minister's Office
 - (b) Office of the Comptroller General
 - (c) Corporate **Services** Division
 - (d) Revenue Division
 - (e) **Gender Equity Officer**
- (2) *Balance of Province - by geographic location*

10. MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT

- (1) *Victoria*
 - (a) Deputy Minister's Office; Assistant Deputy Ministers' Offices; and Corporate Initiatives Division
 - (b) Integrated Resource Operations Division, by branch
 - (c) Resource Stewardship Division, by branch
 - (d) Policy and Indigenous Relations**
 - (e) Rural Opportunities, Tenures and Engineering, by branch**
 - (f) Regional Operations Division (Coast, South & North)
 - (g) Corporate Services for **the** Natural Resource **Ministries**, by branch
 - (h) Information, Innovation and Technology Division, by branch**
 - (i) BC Wildfire Services**

Notwithstanding the above, OA-R6s, OA-R7s and Clerk R9s shall form two units as follows:

- (i) clerical
- (ii) typing/stenographic/word processing

(2) *Balance of Province*

- (a) Regional Offices - by geographic location
- (b) District, Field and Branch Offices - by geographic location
- (c) **BC Timber Sales Offices** - by geographic location
- (d) **BC Wildfire Offices** - by geographic location

Notwithstanding the above, OA-R7s and Clerk R9s shall form two units as follows:

- (i) clerical
- (ii) typing/stenographic/word processing

11. MINISTRY OF HEALTH

(1) *Victoria*

- (a) Deputy Minister's Office; Office of the Associate Deputy Minister, Health Services; Office of the Associate Deputy Minister, Corporate Services
- (b) Finance and Corporate Services Division
- (c) **Hospital, Diagnostic & Clinical Services** Division
- (d) Health Sector **Information, Analysis & Reporting** Division—except Vital Statistics Agency
- (e) Health Sector IM/IT Division
- (f) **Primary & Community Care Policy Division**
- (g) **Office of the Seniors Advocate**
- (h) **Organizational Development Division**
- (i) **Partnerships and Innovation Division**
- (j) Population and Public Health Division (includes Office of the Provincial Health Officer)
- (k) **Pharmaceutical Services Division**
- (l) **Workforce Compensation, Agreements and Beneficiary Services Division**

Notwithstanding the above, OA-R6s, OA-R7s, Clerk R9s and Clerk Steno R9s shall form one unit across the Ministry.

- (m) Health Sector Information, Analysis & Reporting Division - Vital Statistics Agency

(2) *Vancouver*

- (a) Vital Statistics Agency
- (b) Remainder of Ministry

Notwithstanding the above for (b) only, OA-R6s, OA-R7s, Clerk R9s and Clerk Steno R9s shall form one unit across the Ministry.

- (3) *Balance of Province* – by geographic location

12. MINISTRY OF MENTAL HEALTH AND ADDICTIONS

- (1) *Victoria (and Vancouver)*

- (a) Deputy Minister's Office
- (b) Corporate Services Division
- (c) Strategic Policy and Planning Division
- (d) Strategic Priorities and Initiatives Division

Notwithstanding the above for (b) only, OA-R7s, Clerk R9s and Clerk Steno R9s shall form one unit.

13. MINISTRY OF LABOUR

- (1) *Vancouver Island*

- (a) Deputy Minister's Office, Assistant Deputy Ministers Office and Policy Legislation

- (i) Employment Standards Branch
- (ii) Workers' Advisers; Employers' Advisers

- (2) *Greater Vancouver*

- (i) Employment Standards Branch
- (ii) Workers' Compensation Appeals Tribunal
- (iii) Workers' Advisers; Employers Advisers

- (3) *Balance of Province* - by geographic location

Notwithstanding the above, OA-R7s, Clerk R9s and Clerk Steno R9s shall form units by geographic location.

14. MINISTRY OF JOBS, TRADE AND TECHNOLOGY

- (1) *Victoria*

- (a) Deputy Minister's Office – by geographic region
- (b) Investment, Innovation and Technology Division
- (c) Small Business, Jobs and Workforce Division
- (d) International Trade – by geographic location
- (e) Management Services Division

- (2) *Greater Vancouver*

- (a) Deputy Minister's Office – by geographic location
- (b) Small Business, Jobs and Workforce
- (c) International Trade – by geographic location
- (d) Management Services Division

- (3) *Balance of Province* – by geographic location

Notwithstanding the above, OA-R7s, Clerk R9s and Clerk Steno R9s shall form units by geographic location.

15. MINISTRY OF ATTORNEY GENERAL

- (1) Deputy Attorney General Office
 (2) BC Review Board
 (3) Court Services

Regional Operations (Regional Offices including applicable headquarters offices shall be combined to form one unit where they share a common geographic location).

- (a) *Vancouver Island Region*

(i) Victoria (includes headquarters and Regional Office), Western Communities

(ii) Balance of Island - by geographic location

- (b) *Lower Mainland Area*

- (i) *Vancouver Coastal Region:*

- Vancouver (includes Regional Office), Law Courts, Robson Square, Violation Ticket Centre, 222 Main Street, Court of Appeal and Sheriff Recruitment Office (**Office of Professional Standards**)
- North Vancouver
- Sechelt

- (ii) *Fraser Region:*

- Richmond
- New Westminster (includes Regional Office)
- Port Coquitlam
- Surrey
- Chilliwack
- Abbotsford

- (c) *Balance of Province – by geographic location*

- (4) **BC Prosecution Office** - by geographic location

- (5) *Justice Services*

- (a) Victoria
 (b) Vancouver
 (c) New Westminster, Port Coquitlam, Maple Ridge, Coquitlam
 (d) Surrey, Langley
 (e) Chilliwack, Abbotsford
 (f) All other areas - by geographic location

- (6) Corporate Management Services Branch - by geographic location
- (7) Public Guardian and Trustee of British Columbia - by geographic location
- (8) Investigations and Standards Office
- (9) Information Services Branch - by geographic location**
- (10) Liquor Control and Cannabis Regulation Branch - by geographic location**
- (11) Independent Investigations Office- by geographic location**
- (12) BC Liquor Distribution Branch**
- (13) Gaming Policy and Enforcement Branch**

16. MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL

(1) Deputy Solicitor General Office

(2) Corrections - Headquarters Operations - Regional Community Services Operations (Regional and District Offices including applicable headquarters offices shall be combined to form one unit where they share a common geographic location)

(a) *Island Coastal*

- (i) Victoria Court; Western Communities; Saanich
- (ii) Central Monitoring Unit**
- (iii) Duncan
- (iv) Courtenay
- (v) Nanaimo
- (vi) Port Alberni
- (vii) Port Hardy
- (viii) Campbell River
- (ix) Powell River
- (x) Sechelt
- (xi) Squamish
- (xii) Island Coastal Regional Headquarters; Victoria Headquarters

(b) *Vancouver Metro*

- (i) Vancouver Court Office; Vancouver Intensive Supervision Unit
- (ii) Vancouver East; Vancouver West; Vancouver South
- (iii) Richmond
- (iv) Burnaby
- (v) North Shore

(c) *Fraser Metro Region*

- (i) Delta; West Surrey
- (ii) Langley
- (iii) Surrey North; Surrey South; Surrey East
- (iv) New Westminster
- (v) Tri-Cities

- (d) *Interior Fraser Region*
 - (i) Abbotsford
 - (ii) Castlegar
 - (iii) Chilliwack
 - (iv) Maple Ridge
 - (v) Kelowna
 - (vi) Penticton
 - (vii) Vernon
 - (viii) Cranbrook
- (e) *Northern Interior Region*
 - (i) Prince Rupert
 - (ii) Kamloops
 - (iii) Terrace
 - (iv) Smithers
 - (v) Merritt
 - (vi) Prince George
 - (vii) Quesnel
 - (viii) Dawson Creek
 - (ix) Fort St. John
 - (x) Vanderhoof
 - (xi) Salmon Arm
 - (xii) Williams Lake
- (3) *Corrections - Institutions*
 - (a) *Vancouver Island Region*
 - (i) Vancouver Island Regional Correctional Centre
 - (ii) Nanaimo Correctional Centre
 - (b) *Lower Mainland*
 - (i) North Fraser Pretrial Centre
 - (ii) Fraser Regional Correctional Centre
 - (iii) Surrey Pretrial Services Centre
 - (iv) Ford Mountain Correctional Centre
 - (v) Alouette Correctional Centre for Women; Administration Unit
 - (c) *Interior Region*
 - (i) Kamloops Regional Correctional Centre
 - (ii) Okanagan Correctional Centre**
 - (d) *Northern Region*
 - (i) Prince George Regional Correctional Centre
- (4) Community Safety and Crime Prevention - by geographic location
- (5) Emergency Management BC - by geographic location

- (6) **Road Safety BC** - by geographic location
- (7) Corporate Policy and Planning Office
- (8) *Policing and Security Programs Branch*
 - (a) Police Services Division - by location
 - (b) Security Programs Division - by location

17. MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

- (1) *Victoria Headquarters*
 - (a) Deputy Minister's Office; Assistant Deputy Ministers' Offices
 - (b) Research, Innovation and Policy Division**
 - (c) Information Services Division**
 - (d) **Service Delivery** Division - by branch

Notwithstanding the above, OA-R7s, Clerk R9s and Clerk Steno R9s in (b), (c) and (d) above will form two units as follows:

- (i) clerical
 - (ii) typing/stenographic/word processing
- (2) *Vancouver Coastal Region – two units:*
 - (a) Sechelt
 - (b) Vancouver, North Vancouver, Richmond, and all other ministry operations within the geographic area
- (3) *Fraser Region – four units:*
 - (a) Coquitlam, Port Coquitlam, Maple Ridge, New Westminister and Burnaby
 - (b) Mission, Abbotsford and Chilliwack
 - (c) Hope
 - (d) Surrey, Delta and Langley
- (4) *Other Regions*
 - (a) Seniority units shall be by geographic locations within the region
- (5) *Employment and Labour Market Services Division - by geographic location*

Notwithstanding the above, OA-R7s, Clerk R9s and Clerk Steno R9s will form two units as follows:

- (i) clerical
 - (ii) typing/stenographic/word processing
- (6) **Corporate Services Division**
 - (a) **Financial and Administrative Services** Branch - by geographic location
 - (b) **Strategic Human Resources and Communication** Branch - by geographic location
 - (c) Corporate Planning **and Strategic Initiatives** - by geographic location

18. MINISTRY OF CITIZEN'S SERVICES(1) *Victoria*

- (a) Deputy Minister's Office
- (b) Service BC
- (c) **Office of the Chief Information Officer**
- (d) Corporate Services Division
- (e) **Procurement and Supply Division**
- (f) **Office of the Chief Information Officer - Enterprise Services**
- (g) Real Property Division
- (h) **Corporate Information and Records Management Office**
- (i) **Information Communication Technologies Division**

Notwithstanding the above, Clerk Steno 9's shall form one unit; OA-R6s and OA-R7s shall form two units as follows:

- (i) clerical
- (ii) typing/stenographic/word processing

Notwithstanding the above, all IS positions in (d) and (g) shall form one unit.

(2) *Greater Vancouver*

- (a) Service BC
- (b) **Procurement and Supply Division**
- (c) Real Property Division

(3) *Balance of Province - by geographic location***19. MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**(1) *Victoria*

- (a) Deputy Minister's Office and Assistant Deputy Ministers' Offices
- (b) Finance and Management Services Department
- (c) Highways Department
- (d) Transportation Policy and Programs Department
- (e) Partnerships Department
- (f) Infrastructure Department

(2) *Balance of Province - by geographic location***BOARDS AND AGENCIES****20. BOARD RESOURCING AND DEVELOPMENT**

- by geographic location

21. BC HUMAN RIGHTS TRIBUNAL; OFFICE FOR CHILDREN AND YOUTH

- by geographic location

22. BC PENSION CORPORATION

- (a) Corporate Services
- (b) Member and Employer Experience
- (c) Board and Communication Services
- (d) Transformation and Information Services

23. ENVIRONMENTAL APPEAL BOARD; FOREST APPEALS COMMISSION

- by geographic location

24. ENVIRONMENTAL ASSESSMENT OFFICE

- by geographic location

25. FOREST PRACTICES BOARD

- by geographic location

26. INTERGOVERNMENTAL RELATIONS SECRETARIAT

- Office of Protocol

27. ISLANDS TRUST

- by geographic location

28. ROYAL BRITISH COLUMBIA MUSEUM

- by geographic location

**SIGNED ON BEHALF OF
THE UNION:**

**SIGNED ON BEHALF OF
THE EMPLOYER:**

Maria Middlemiss
Component Vice President

Ken Carradine, BCPSA
Senior Labour Relations Specialist

Sheila Puga
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